**CENTRAL VIRGINIA COMMUNITY COLLEGE BOARD MEETING**

**MINUTES NO. 240**

**April 21, 2021**

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| The two hundred and fortieth meeting of the Central Virginia Community College Board was held at 4:30 p.m. on April 21, 2021. Meeting was conducted through Zoom. | |
| ROLL CALL | |
| *Members Present* | Dr. Mac Duis—Bedford County  Dr. Jeffrey Garrett—Appomattox County Mr. Nathaniel Marshall—City of Lynchburg Mr. Clay Stanley—Campbell County  Ms. Bonnie Svrcek—City of Lynchburg (arrived at 5 p.m.) Dr. Steve Troxel—City of Lynchburg  Mr. Joseph Tucker—City of Lynchburg Dr. John Walker—Amherst County |
| *Members Absent* | Ms. Julie Harris—Campbell County Ms. Tamara Rosser—Bedford County |
| *Special Guests Present* | Dr. Evora Baker, TRIO Program  Dr. Jason Ferguson, AVP of Professional & Career Studies |
| *Staff Present* | Dr. John Capps, President  Dr. Muriel Mickles, VP for Student and Academic Affairs Mr. Lewis Bryant, III, VP for Finance and Administration Mr. Chris Bryant, VP of Institutional Advancement  Mr. David Lightfoot, VP of Information Technology Dr. Kris Ogden, Dean of Institutional Effectiveness Mr. William Wilkerson, Chief of Police  Ms. Dianne Sykes, General Administration Coordinator |
| CALL TO ORDER | |
| Dr. Steve Troxel, Chair, called the meeting to order at 4:30 p.m. | |
| *Approval of Minutes No. 239* | On a motion by Mr. Marshall, duly seconded, the minutes were approved as written.  The motion carried unanimously. |
| PUBLIC COMMENT | |
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| PRESENTATION | |
| *TRIO Program by Dr. Evora Baker* | Dr. Evora Baker, CVCC’s TRIO Students Support Services Program Director, began her report by stating she was very excited to be here with everyone today to share the wonderful news about these programs and would begin with a brief overview. Dr. Baker reported the TRIO programs were started in 1964 under President Lyndon Johnson’s “War on Poverty” and as part of the Civil Rights Act and Economic Development Act. She stated it started off initially as three programs, and now there are over eight programs that have been coined TRIO.  Dr. Baker stated, essentially, the TRIO programs were created to increase student retention and graduation rates, to increase transfer rates from two-year colleges to four-year colleges, and from four- year colleges on to graduate programs. She stated the programs were created to foster welcoming environments on college campuses where students who were typically underserved could come and get the services that they needed to matriculate through college.  Dr. Baker stated some of the goals of the TRIO programs were to improve financial literacy, financial responsibility, and to ensure that that students are not borrowing too much money in student loans.  Dr. Baker stated the Central Virginia Community College program was funded as of September 1, 2020, to serve 140 students with a mission to provide student-centered services using a holistic and individualized approaches aimed at increasing college persistence and graduation rates.  Dr. Baker reported there are three eligibility criteria for the TRIO programs which include income eligibility or low-income status (She stated she likes to refer as income eligibility because she feels that income does not define a student). She stated the second is for students to have first-generation status which means custodial parent(s) have not graduated from a four-year institution. She stated parents can have 15 certifications or an associate degree, but not have a four-year degree. She stated the third criterion is students who have documented disability status, and if students have a different sensibility that is documented through disability services, then students can also be served by TRIO.  Dr. Baker reported on some of the support services that will be provided, and stated students will have a dedicated navigator that will provide individualized services. She stated some students have a higher GPA and are more organized, but still need help when it comes to transferring to different colleges and universities or finding information about how to pay for those services once they are finished at CVCC. Dr. Baker stated the best part about the program is that she and her staff will get to know each of the |

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|  | students individually which will enable them to better provide services for the students.  Dr. Baker stated on April 29, 2021, the first virtual information session is scheduled for the CVCC TRIO Support Services Program beginning at 6 p.m.-7:30 p.m. She stated everyone is welcome to join the meeting and hear about these wonderful programs. She stated past TRIO students will be speaking about their experiences, as well as a doctor. She stated a video will be shared that features Carolina Panthers’ running back, Trenton Cannon, who will share his experience with the TRIO program. Dr. Baker shared her contact information with the Board members and asked if there were any questions. Mr. Marshall asked how students were being made aware of this program. Dr. Baker replied that phone calls to prospective students were being made by herself and another staff member. She reported they have contacted between 75-100 students, and as of today, there are already 55 students in the program. She also stated the information session that she previously mentioned is another way for students to really learn about the program and really see what TRIO has to offer and how this program might be able to help them.  Dr. Capps stated he wanted to add that the TRIO grant is CVCC’s latest major federal grant worth about $1.7 million. He stated he thinks of it as a complement to the Title III grant, both of which are designed to help underrepresented and disadvantaged students succeed in college. He stated Dr. Baker is going to do miraculous work with the students. He stated she came to CVCC from West Virginia so she's taking a chance by giving up the job she had before to come to CVCC for this position. Dr. Capps stated but the fact that Dr. Baker has accepted that challenge just reflects the fact that she's deeply committed to community college education and to the success of the CVCC students. He was sure that is evident from the presentation that she offered this evening. |
| REPORT OF STANDING COMMITTEES | |
| CURRICULUM COMMITTEE | |
| ***Pre-Allied Health*** | On a motion by Mr. Marshall (as the Curriculum Committee did not have a quorum) with Dr. Garrett seconding, a request was made to approve Pre-Allied Health as a new Career Studies Certificate.  The motion carried unanimously. |
| FACILITIES AND FINANCE COMMITTEE | |

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| ***Local Funds Financial Statements*** | The Local Fund Financial Statements were reviewed and discussed.  On a motion by the Facilities and Finance Committee, the Local Fund Financial Statements were approved as presented.  The motion carried unanimously. |
| ***Local Funds Budget for 2021-2022*** | The proposed Local Fund Budget for 2021-2022 was reviewed and discussed.  On a motion by the Facilities and Finance Committee, the Local Fund Budget for 2021-2022 was approved as presented.  The motion carried unanimously. |
| EMERGENCY OPERATIONS PLAN | |
| ***Emergency Operations Plan (EOP)*** | Chief Wilkerson discussed the Emergency Operations Plan and stated he had reviewed the previous version and was satisfied with the foundation of the plan and did not see any major changes necessary. He stated, at this time, he feels like it is more than sufficient to cover what is needed at CVCC.  On a motion by Dr. Walker with Mr. Marshall seconding, the Emergency Operations Plan was approved as presented.  The motion carried unanimously. |
| PRESIDENT’S CABINET REPORT | |
| *Dr. Muriel Mickles* | Dr. Mickles began her report by stating there are a lot of new initiatives in her area one of which is Direct Enrollment. She stated CVCC continues to work with Piedmont Community College on this. She stated Direct Enrollment allows students to enroll without requiring them to take a placement test. Dr. Mickles stated colleges will place students directly into college classes with learning academic support, such as embedded tutors and supplemental education. She reported the math and English faculty have been very much involved in this new initiative. Dr. Mickles stated this is to help get the students into the classes, get them enrolled, and get them through the programs as quickly as possible. She stated this is going to be something that's new and novel for CVCC.  Dr. Mickles stated there have been several new hires, one of which was Dr. Baker who presented earlier, a navigator for the TRIO program, and a financial aid assistant. She stated these positions which will complete the staff for the TRIO grant, should be hired within the month. She reported the VCCS is providing the opportunity for CVCC to hire two additional navigators to help students in enrollment management and counseling areas. She stated two part-time Re-Employing Virginians (REV) coaches will |

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|  | be hired to work with two CVCC navigators helping to lighten the load for the Fast-Forward and other classes.  Dr. Mickles reported the Workforce area continues to be very busy working on credentials.  Dr. Mickles discussed the CTE Academy and stated Dr. Jason Ferguson has been able to hire two individuals to support his efforts with the CTE Academy-one for high school outreach and recruitment and one to work with businesses and industries. Dr. Mickles reported she and Dr. Ferguson have met with the high school directors to provide information about the CTE Academy and the fall schedule. Dr. Mickles stated Dr. Ferguson is also working with the G3 Initiative which had one more component approved earlier today at this meeting.  Dr. Mickles discussed another imitative that involves embedded tutors. She stated the tutor attends the same class as the students and listens to the lecture which enables them to help the students with their questions. She reported embedded tutors are in the math and English classes, but plans are to include them in classes such as anatomy and others that students struggle with.  Dr. Mickles stated the College is also looking to partner with Horizon Behavioral Health in order to provide support for students who may be suffering because of the effects of the pandemic. She stated this has been hard on everyone but especially students who need support and undergirding. She stated possible plans also include offering workshops for faculty and staff throughout the year.  Dr. Mickles stated the College has an equity work group that is very active. She reported, in the fall semester, the group reviewed the applications’ process to locate any barriers that students could face. She stated during the spring semester the group are reviewing the financial aid processes.  Dr. Troxel asked Dr. Mickles to tell the Board about her latest venture. She stated, as of May 11, she will become the Interim President of Danville Community College. She stated she is looking forward to it and realizes there will be challenges there, but she has had support in her background and with the people that she is working with. Dr. Mickles stated she is looking forward to it and feels she can make a positive difference. |
| *Mr. Lewis Bryant, III* | Mr. Lewis Bryant began his report by stating the first item the College is excited about is the renovations of Framatome Hall which will provide an area for the industrial maintenance and the electricity programs that are going to be part of the CTE Academy. He stated a contract has been signed to design the space, and the preliminary sketches should be completed within 60 days. He stated the VCCS review will be next and should be  completed by fall, then the bid specs will be written, and last, the |

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|  | project will go out for bids. Mr. Bryant reported the renovation includes dividing a large classroom into three classrooms-one existing classroom and two additional classrooms for the industrial maintenance and the electricity programs. Mr. Bryant stated the construction will likely begin as soon as the spring 2022 classes end. He stated the schedule has been developed for the CTE programs and good enrollment is expected.  Mr. Bryant reported the College has had several opportunities with the federal government in terms of the Coronavirus Aid, Relief, and Economic Security Act (CARES), Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA), and the American Recuse Plan (ARP) funding. He stated the CARES funding that was received last year has been utilized, and the CRRSAA funding has been provided to approximately 1,000 students. He stated the exact number has been posted on CVCC’s website as it is required to do so in order to maintain transparency. He stated the money has been dispersed to the students through CVCC’s financial aid office and the business office with he and Dr. Mickles working closely together to help with this process.  Mr. Bryant stated the final thing he wanted to report on is that it is budget season, and CVCC is waiting to receive its appropriation from the VCCS which should be received in mid-May. He stated the College has received several new allocations this year, one allocation will provide funds for two new advisors this year, and he has been told the budgets overall will be favorable which include a pay increase for the full-time staff/faculty. He stated CVCC will provide the funds for the part-time staff and for the adjunct faculty. Mr. Bryant reported he will be very busy in the upcoming months with trying to pin down exactly what the fall enrollment will be but should know more in the next 30 days. |
| *Mr. Chris Bryant* | Mr. Chris Bryant reported this year is the CVCC Foundation’s 40th anniversary, and he is happy to say this has been a banner year. He stated the mission of the Foundation is really to support the College’s mission, vision, to provide opportunities for students, and to eliminate barriers to their success. He reported the Foundation has done all of this on a very large scale.  Mr. Bryant stated he wanted to provide information on the Foundation’s committees. He stated the first committee is the Governance and stated Rick Grooms, Centra Health’s Senior Vice President and Chief People Officer, has joined the Board and has become engaged with the Resource Development Committee.  Mr. Bryant discussed the Finance Committee and stated the 2021 fiscal year is closing down and starting to prepare for its next budget and will be doing everything it can to reinforce what the College needs.  Mr. Bryant discussed the Resource Development Committee and |

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|  | stated it is having a stable time in the sense that the pandemic has brought lots of questions to the Committee. He stated, but in the last fiscal year, more funds were raised, and there were more donors than the year prior. Mr. Bryant stated this seems to be the case again this fiscal year resulting in a very solid year. He stated the highlight of that has been receiving several large grants that were secured through both tobacco scholarship funding and tobacco competitive grants that purchased six new milling machines which were delivered this week. He thanked the Facilities crew and the machine shop folks for all their hard work in getting these large machines off the truck. He stated there is much excitement on replacing some of the old equipment which will allow CVCC to stay relevant and to continue to train students either in education or on their career pathway.  Mr. Bryant stated the College has had a good year as far as publicity, especially over the past 30 days as the Foundation’s 40th anniversary has been featured in three spots on *Living in the Heart of Virginia*, and also during the March anniversary week there were several spots and press releases in the *News and Advance* and all of the local journals. Mr. Bryant stated, during the past 12 to 15 months, the College has done more than most can recollect being done in the past several years.  Mr. Bryant stated the most important work that the Foundation does is its scholarship work, and for this fiscal year, $615,000 has been awarded in scholarships, but there's always a little bit of delay as not all of those funds are used. He reported the budget is  $532,000 but will probably come in just shy of $500,000 in total allocations. He stated dispersing that amount in scholarships every year is a blessing to be able to provide students with the opportunities CVCC has to offer.  Mr. Bryant stated no matter where students are attending classes whether it be on campus, in their offices, or in their homes, CVCC has become more flexible, equitable, and affordable than ever. |
| *Mr. David Lightfoot* | Mr. David Lightfoot began by stating he would like to focus his comments this evening on a new pedagogy initiative that CVCC is rolling out. He stated this initiative is happening not only at CVCC but across the state. Mr. Lightfoot stated if the pandemic has taught us anything it is to be adaptable and flexible. He stated over the last year, he is sure everyone has heard about the new technologies and business practices the College has embraced. He stated although hopes are to return to what was considered normal in 2019, it is known, things never will be the same, hence the College is embracing this new instruction model called HYFLEX. He stated this instruction model is the convergence of in-person, online live, and online anytime, at the same time, by the same  faculty member. He stated students can then choose for each and |

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|  | every class meeting, whether to attend the class in person or online. The HYFLEX epitomizes flexibility and student choice. Mr. Lightfoot stated IT is working over the summer to have at least four classrooms to support HYFLEX instruction and the plan to have 10% or more of the College’s classrooms HYFLEX capable by the end of July 2022. He reported the technologies in the classrooms is complex and expensive, but he is thankful for CRRSAA funds and Lewis Bryant to help fund all of this.  Mr. Lightfoot, to give an idea of what this is like, stated some of the components in these classrooms will include two 86-inch displays in front of the room-one interactive and one not interactive. He stated the professor will use the interactive one for his/her instruction and the other one will show the remote students what's going on. He reported these two 86-inch monitors will be mirrored on smaller 60- inch non-interactive displays which hang from the ceiling. Mr. Lightfoot stated this will allow the professor to see what remote students are seeing and the face of their students. He stated they engage with those students as well, so they won't feel like they're just out there on an island by themselves.  Mr. Lightfoot stated the professor will have a microphone that will provide audio for both the in-person and remote students. He stated the room will have room microphones to allow remote students to hear questions/comments of the in-person students. Mr. Lightfoot stated the remote students will rely upon a laptop with a camera and a microphone (much like in this Board meeting). He stated this will allow in-person and remote students to have the same experience regardless of where they are.  Mr. Lightfoot stated this is exciting technology with a multi-modal instruction in the same class space. He stated he feels, this will experience its share of technical and pedagogical challenges but will be worth it for students. He asked if there were any questions. Dr. Troxel stated, as he understands it, HYFLEX is for people to either show up to class or be in class electronically. He asked if the class will be recorded so a student can either come to it later or go back and review the lecture. How does that work? And only students enrolled in the class would have access to that particular lecture? Mr. Lightfoot stated the class will be recorded and access will be based upon enrollment in the class.  Dr. Troxel questioned if there was a limit on how many hours of classroom can use it, or is it limited by the number of classrooms that are equipped to do. Mr. Lightfoot stated by the number of classrooms that are equipped. He stated even though the future is unknown, this could be what all classrooms will ultimately become.  Dr. Troxel questioned if the College anticipates that these will be |

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|  | used for the more advanced classes as opposed to introductory classes, how is this going to impact on students being able to be involved or feeling like they are part of the Campus? Mr.  Lightfoot stated all of this is new, but the humanity classes are the focus for now as they lend themselves well to lecture. He stated it is up to the student if they want to be on-campus or be remote. Mr. Lightfoot stated for example, if an on-campus student became too ill to attend class, they could still participate online as this will allow for flexibility. |
| *Dr. Kris Ogden* | Dr. Kris Ogden began by stating CVCC is like the rest of the world, and the Reopening Committee is trying to support what the future looks like for the College. She stated a lot of their work is now focused on the repopulation of the Campus. She stated this spring, the College was fortunate to be able to facilitate vaccinations for employees and communicate information so that those who are interested in getting vaccines have been able to access them. Dr. Ogden stated she is looking toward the fall and all of these new initiatives that were mentioned tonight. She stated, what that means logistically as an institution, work is ongoing to keep everyone safe within the guidelines. She stated, currently, the requirement is to maintain six feet of social distancing in the classrooms. She stated initiatives like the one that Mr. Lightfoot just described is so important for CVCC to be able to educate students at the level that is best for everyone, while providing that flexibility for the faculty to continue to teach and meet those students’ success goals.  Dr. Ogden stated all employees were polled about what the fall looks like for divisions, departments, based on the work that needs to be done while being mindful of the current guidance in place.  All of this will be a guide to develop a plan to bring the College into the fall semester. She stated while the College has been mostly virtual since the pandemic began last spring 2020, for fall and spring of this academic year, the College has had only skills- based, lab courses, and then some of the Early College cohorts in- person but that will be increasing for this fall.  Dr. Ogden discussed Intuitional Effectiveness and stated no one could have predicted the pandemic so looking at data, looking at survey results, and engaging others to find out what their needs have been really important during this time. She stated they have been working really hard to gather information to support decision-making and identify what is needed, as far as providing information to Mr. Louis Bryant to allocate those additional resources. She reported she will be closing out the College’s strategic plan this year and will be launching into a new strategic plan. She stated more information will be forthcoming.  Dr. Ogden stated she thinks the most important thing is the |

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|  | College is able to demonstrate all the ways that it continues to  fulfill its mission as an institution in these challenging times and will continue to move forward in that work. |
| *Interim Chief Jeffrey Sydenstricker* | Chief William Wilkerson began his report by stating he is very thankful for the opportunity to be at CVCC. He reported there are a lot of things that is going on, so his goal is to prepare his police department to be able to deal with the current affairs that's going on in the world. He stated they include preparing the department for the current laws and legislations that basically have been enacted such as legalization of marijuana, possible civilian oversight boards, etc. He stated he wants to make sure that CVCC’s police department is ready to deal with those things just in case some affect the rules, regulations, how to deal with the CVCC community. He stated he wants to make sure the College is going in the right direction. Chief Wilkerson stated everybody knows that there is a lot going on in the world, so with the increased violence to include basically active shooters happening every day, social activism, racism, qualified immunity challenges, etc, his goal is to put into place the necessary things to include technology to not only protect the College but to protect CVCC’s officers as well. He stated thanks to Mr. Lewis Bryant, Dr. Capps, and others, he has had some pet projects such as body-worn cameras that he is working on to put into place to make sure that the College is covered from a liability standpoint if it does occur. He stated, unfortunately, at any point no one knows what is going to happen on Campus or off-campus nearby, and he wants to make sure that as a police department, there is a level of professionalism that is ready to deal with these types of incidents if they occur. He also stated he want to make sure that CVCC’s Police Department has a good working relationship with area agencies. He reported recently he has had lunch with the Chief of Police at Liberty University.  Chief Wilkerson stated he has been working on the command structure for his department because no one person can run a police department on their own. He reported he has established a sergeant position and promoted Jeff Sydenstricker to that position. He also reported he has established a corporal position which is going to be overseeing patrol, and an investigator position. He stated he has only been at CVCC for a few short weeks but these are some of the things that he feels are going to be necessary for the future of the department.  Chief Wilkerson stated he is working on a process for increased training just for the CVCC community. |
| *Dr. John Capps* | Dr. Capps began his report by stating he wanted to discuss two major initiatives, both of which are coming to CVCC from Richmond, and then he wanted to say a few words about the |

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|  | changes that are about to take place at CVCC.  Dr. Capps stated the first major initiative is G3 which is a game changer for CVCC and the community. He reported the governor signed the legislation just a matter of weeks ago. He stated G3 entails a $36 million appropriation with $34 and a half-million of that appropriation being devoted to scholarship support for students and $1 and a half-million devoted to a statewide marketing campaign to promote the value of career and technical education. He stated the $34 and a half-million will support scholarships in four major areas at CVCC which are healthcare, information technology, manufacturing and skilled trades, and public safety. He stated so these are high-demand CTE areas where employers need skilled workforce-ready employees. Dr.  Capps reported the College now has 60 programs that are G3 approved with the five programs that were approved this evening making a total of 65 programs that are G3 sanctioned. He stated Dr. Jason Ferguson is a wizard at developing new CTE programs. He stated these programs will increase in numbers and are not just credit programs but are also Fast Forward and non-credit programs that prepare students for employment in a matter of weeks, rather than months or years. Dr. Capps reported the criteria for eligibility in G3 are really quite liberal as a family of four that has a household income of $100,000 qualifies for support making this a scholarship program designed for low- and middle-income families. He stated it provides support for tuition fees and even books, and students who enroll full-time are also eligible for a  $900 per month stipend during the fall and the spring semesters and a $400 stipend during the summer. He stated the terms of the program are really quite generous and hopes are that those generous terms will draw even more students to CVCC in these high demand CTE programs. Dr. Capps stated the G3 becomes official on July 1 which is the same day the figurative ribbon will be cut on CVCC’s regional CTE Academy. He stated the Academy is for dual enrollment students, recent high school graduates, and adult students.  Dr. Capps stated the second major initiative he wants to talk about is the VCCS new strategic plan named Opportunity 2027. He reported the real accent on this plan is on equity and that's the cue that CVCC is going to take as it implements Opportunity 2027. He stated it is known that CVCC students do well in the performance- based funding model as CVCC typically rises to the top tier of institutions in the VCCS. He stated but when the data is disaggregated, it tells a different story, because not all students excel at the same rate. He stated underrepresented students from that population excel and succeed at a lesser rate than white students, and black students excel at an even lesser rate and that's |

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|  | what CVCC wants to act upon. He stated the College has made significant progress in meeting the needs of its underrepresented students. He stated between 2018 and 2020 the number of students graduates have increased from underrepresented populations from 352 to 428 which represents a 22% increase in the success of the students. He stated the College still has a lot of work to do and that's going to be the thrust of the College’s version of Opportunity 2027.  Dr. Capps stated in the past the question has been as to where students are failing, and Dr. Mickles has already alluded to the fact that students fail in developmental courses or gatekeeper courses. He stated the new question will be where is CVCC failing to meet the needs of its students, not just where students are failing. He stated another question is where are policies and processes disproportionately disadvantaging its students of color.  Dr. Capps stated the College has a goal of wanting to strengthen its Community Connections and student support services. He stated a survey was administered to try and gauge where students were in terms of their basic needs. The survey was administered to 2,552 students and 234 responses were received from the survey so it's a response rate of about 9.2%. He stated this group is not necessarily representative of the student body at large but these are the stories that are represented by 10% of the students who go to CVCC.   * 52% experienced at least one form of basic needs in security * 32% experienced food insecurity in the previous 30 days. * 41% experienced housing insecurity in the previous year * 11% experienced homelessness in the previous year. * 36% of students had a close friend or family member who was sick with COVID19 * 4% were sick themselves * 42% of the students exhibited at least moderate anxiety * 9% of the students who experienced basic needs and security used CVCC’s emergency aid which Mr. Chris Bryant administers through the Foundation. * 40% had not heard of the emergency programs that were available on Campus and (clearly the College has to do better than that) * 43% of the students experiencing basic needs and security did not apply for Campus supports because they didn't know how (the College must do better on this as well) * 52% of the students experiencing basic needs and security receive some form of public assistance |

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|  | Dr. Capps stated these are sobering and grim statistics that the College needs to address and that's precisely what its going to try to do through the implementation of the new strategic plan Opportunity 2027. He stated consistent and timely updates on the progress that is being made will be presented to the Board. Dr.  Capps stated he has said before that CVCC meets the needs of the very best students who could go on to UVA or Virginia Tech. He stated it is also the last and only hope that some students will ever have for a fulfilling and productive life, and those are the students who really need the College’s help and those are the students who the College wants to focus on in the implementation of Opportunity 2027.  Dr. Capps stated the Chancellor called him to ask for permission for Dr. Mickles to be the Interim President for Danville Community College. Dr. Capps stated Dr. Mickles will be terribly missed because of everything she means to CVCC and its students. He stated the Chancellor anticipates that Dr. Mickles could be at DCC for up to seven months and possibly even a year because she is going to a college that desperately needs her talent and expertise. Dr. Capps stated Dr. Mickles is no doubt the poster child for CVCC, and it's probably not too much to say that she's the poster child for the entire Virginia Community College System, because she started out as a work-study student at CVCC, and now, she's going to be an interim president at DCC. Dr.  Mickles thanked Dr. Capps for his kind words. Dr. Capps stated that Dr. Ogden will serve as the Interim Vice President of Academic and Student Affairs, and Dr. Cynthia Deutsch (currently a professor of psychology and a representative on the VCCS planning task force that developed Opportunity 2027**)** will serve as the Interim Dean for Institutional Effectiveness & Strategic Planning.  Dr. Capps stated that this is Dr. Troxel’s final board meeting for CVCC. He stated Dr. Troxel has served eight years as a member of the board with the last two serving as chair. Dr. Capps stated, during his tenure at CVCC, he did not know of another board member or a board chair who has been more engaged with the College than Dr. Troxel. He stated Dr. Troxel has attended student appreciation picnics, town hall meetings, etc. and that says a lot about his devotion to CVCC. He thanked Dr. Troxel for all his service to the College and stated everyone here is going to miss him. |

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| CHAIR’S REPORT | Dr. Troxel stated this has been a fabulous eight years to serve on CVCC’s Board even though most of his last two years of being  chairman has been remote through Zoom but feels the Board has survived very well. |
| NEW BUSINESS | Dr. Troxel reported Dr. John Walker is moving from the vice chairmanship to the chairmanship and Ms. Bonnie Svrcek has been asked to assume the role of vice chair of the Board. He stated he would like for the Board to vote to affirm these changes that will take place on July 1, 2021.  Mr. Marshall made a motion with Dr. Garrett seconding to approve Dr. Walker as the chair and Ms. Svrcek as the vice chair. There was no discussion or objection; therefore, the motion carried unanimously.  Dr. Troxel ended the meeting by complimenting Dr. Capps and each of his staff present at this meeting. |
| OLD BUSINESS | None |
| ADJOURNMENT | There being no further business, the meeting adjourned at 6:30 p.m. |

Dr. John Capps, Secretary

*APPROVED:*

CHAIR DATE